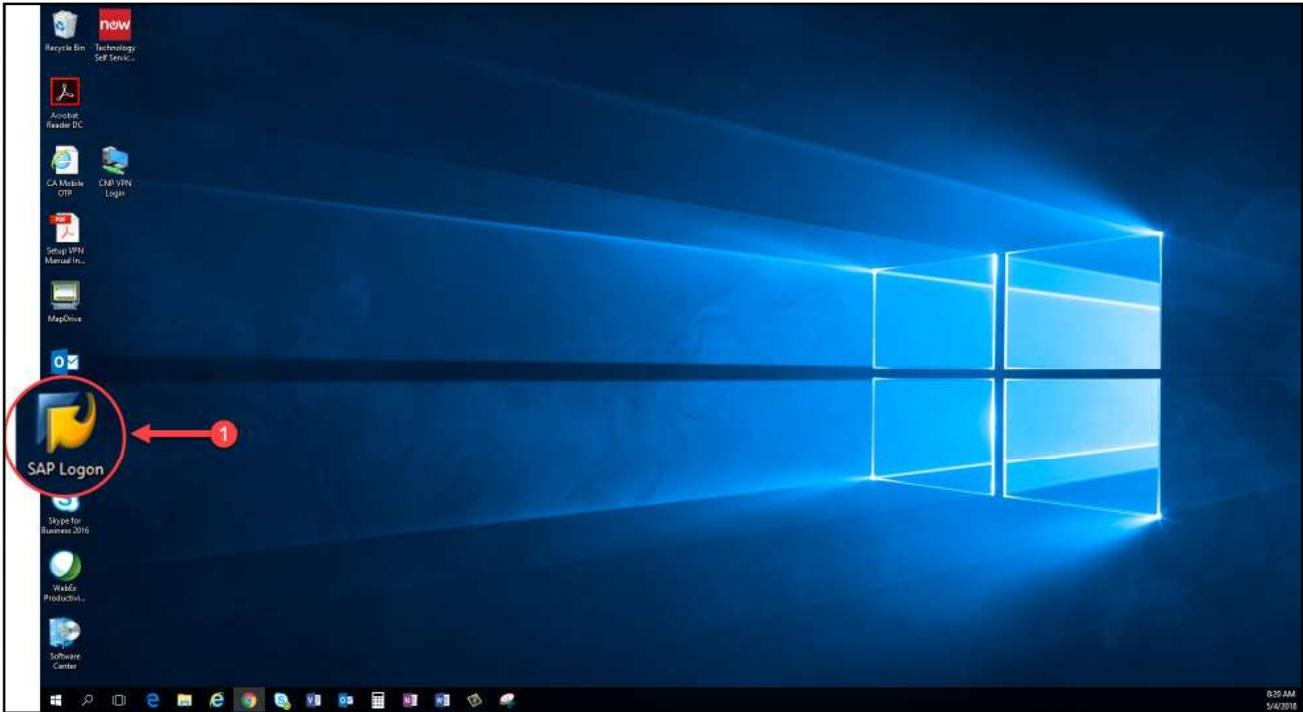


GETTING STARTED

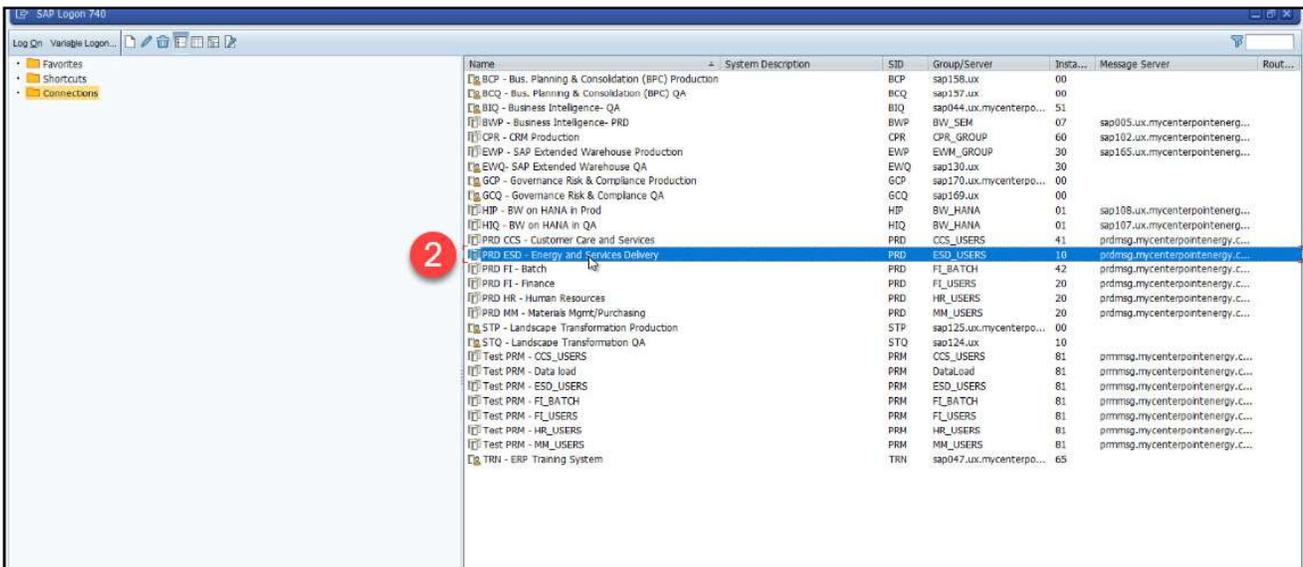
1

Click on the **SAP Logon** icon located on your desktop.



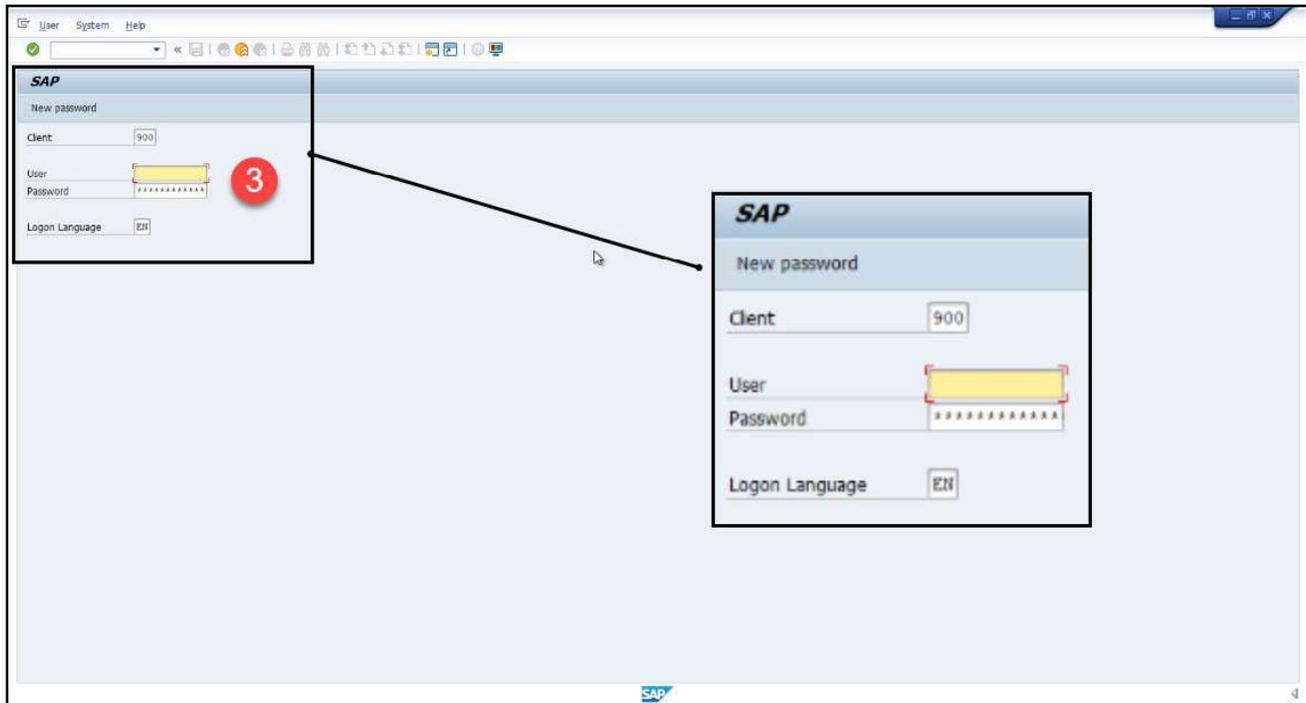
2

Once the SAP Logon application appears, select the **PRD ESD – Energy and Services Delivery** option.



3

- In the **User** field, type your employee number.
- In the **Password** field, type your password.
 - » **Hint:** The password you use to log in to your computer will be the password you use for this application.



4

Click on the **green check mark** located at the top left corner of the window or press the **Enter** key on your keyboard to continue.

